**Multidisciplinary Research Grants - One-year Progress Report Template**

# **Section 1: Project information**

|  |  |
| --- | --- |
| Project title |  |
| URC project number |  |
| Period covered by the report |  |
| Report author(s) |  |
| Start date of project |  |
| Project budget |  |

# **Section 2: Narrative report**

* 1. **Executive summary (include objectives, approach and work plan and Research findings) – Maximum 500 words**

|  |
| --- |
|  |

* 1. **Milestones, Gannt Chart**

Please provide a Gantt chart highlighting objective progress, future work, and milestones, noting any timeline shifts with reasons

# **Section 3: Research outputs**

Please complete the tables in this section

**3.1 Journal Publications**

Please provide a list of peer-reviewed publications that have been published/or planning to be published

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** | **Author (s) and institution(s)** | **Venue (journal name, book, series, etc.)** | **Date submitted/ accepted/ published** | **Open access?** | **Link (if available online)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**3.2 Conference Publications**

Please provide a list of conference publications that have been presented//or planning to present

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Author (s) and institution(s)** | **Conference name** | **Date  published** |
|  |  |  |  |
|  |  |  |  |

**3.4 Non-academic outreach products**

Please list knowledge outputs designed for knowledge translation and public awareness, including developed stories, policy briefs, brochures, blogs, op-eds, media coverage (radio, television, print), and other non-academic products.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type (policy brief, blog, op-eds, brochure, etc.)** | **Name/ title of publication** | **Date** | **Focus of tools** | **Link (if available online)** |
|  |  |  |  |  |
|  |  |  |  |  |

# **Section 4: Financial Report**

Please complete the tables in this section

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Funds received** | **Total Expenditure** | **Balance available** |
| Research Assistant |  |  |  |
| Minor equipment (< 1 million) |  |  |  |
| Consumable/Chemicals |  |  |  |
| Travel |  |  |  |
| Laboratory Services & Sample Analysis |  |  |  |
| Other (please specify) |  |  |  |
| TOTAL |  |  |  |